## Manchester City of Literature

## **Manchester City of Literature - Environmental Policy**

The Environmental Policy of Manchester City of Literature is to ensure so far as it is reasonably practicable that its operations will be carried out with a commitment to protecting and enhancing the environment.

As a UNESCO affiliated organisation we are committed to providing a quality service in a manner that ensures a safe and healthy workplace for our staff and volunteers and minimises our potential impact on the environment. Manchester City of Literature will operate with the <u>UNESCO Sustainable</u> <u>Development Goals</u> in mind in all manners of our work including:

- 7.) Affordable and clean energy
- 11.) Sustainable cities and communities
- 12.) Responsible consumption and production
- 13.) Climate action

We will operate in compliance with all relevant environmental legislation and we will strive to use pollution prevention and environmental best practices in all we do.

To support our environmental commitments, we will: -

- integrate the consideration of environmental concerns and impacts into all our decision making and activities including travel,
- promote environmental awareness among our staff and volunteers and encourage them
  to operate in an environmentally responsible manner by making them aware of this
  policy and more,
- train, educate and inform our staff and volunteers about environmental issues that may affect their work,
- reduce waste through re-use and recycling and by purchasing recycled, recyclable, or refurbished products and materials where these alternatives are available, economical, and suitable and where possible avoiding printing,
- promote efficient use of materials and resources throughout our facility (and any spaces
  we use) including water, electricity, raw materials, and other resources, particularly
  those that are non-renewable,
- avoid unnecessary use of hazardous materials and products, seek substitutions when feasible, and take all reasonable steps to protect human health and the environment when such materials must be used, stored, and disposed of,
- purchase and use environmentally responsible products accordingly,
- where required by legislation or where significant health, safety or environmental hazards exist, develop, and maintain appropriate emergency and spill response programmes,
- communicate our environmental commitment to clients, customers and the public and encourage them to support it,
- strive to continually improve our environmental performance and minimise the social impact and damage of activities by periodically reviewing our environmental policy in relation to current and planned activities.